

CLAY COUNTY BOARD OF COMMISSIONERS

Tuesday, November 1, 2016

8:30 a.m.

County Board Room – 3rd Floor – Courthouse

MINUTES

The Clay County Board of Commissioners met in regular session with the following Commissioners present: Frank Gross, Wayne Ingersoll, Jenny Mongeau, Kevin Campbell and Grant Weyland. Brian C. Berg, County Administrator; Jenny Samarzja, Chief Assistant County Attorney; and Colleen Eck, Sr. Administrative Assistant, were also present.

APPROVAL OF AGENDA

On motion by Weyland, seconded by Mongeau, and unanimously carried, the agenda was approved.

EMPLOYEE RECOGNITION

Jim Backlund was recognized by the Board for 25 years at Clay County. He currently works as a welfare fraud investigator in Social Services. Social Services Director Rhonda Porter and Supervisor Sandy Thorne were present to express appreciation of Backlund and his years of service to the County and to Social Services.

CITIZENS TO BE HEARD

There were no citizens who wished to address the Board.

APPROVAL OF PAYMENT OF BILLS AND VOUCHERS

On motion by Campbell, seconded by Ingersoll, and unanimously carried, the bills and vouchers were approved for payment.

COMMUNITY EMERGENCY RESPONSE TEAM (CERT) PRESENTATION

Lt. Bryan Green, Emergency Manager, and Darren Brooke, Clay County Safety Committee, were present to provide basic information on this national disaster program. The basic curriculum units for CERT include disaster preparedness; fire safety and utility control; disaster medical response; search and rescue; mobilizing CERT members; disaster psychology; and terrorism awareness. Clay County would partner with the City of Moorhead and at least 10 volunteers would be needed to conduct training. There is an hour and a half of training for each unit, and then periodic follow-up training. Trained County employee CERT workers would be provided with appropriate gear and would be covered by their current medical insurance and worker's compensation.

On motion by Campbell, seconded by Weyland, and unanimously carried, Board approved supporting a local Community Emergency Response Team (CERT).

REQUEST TO PUBLISH A REQUEST FOR PROPOSAL (RFP) FOR PREPARED FOOD SERVICES

Assistant Jail Administrator Justin Roberts was present to request publishing an RFP for food service for the Clay County Jail, Clay County Receiving Center (detox), and West Central Regional Juvenile Center. The current provider (A'viands) is raising per-meal rates from \$2.05 to \$2.71, with their contract ending on 12/31/16.

On motion by Ingersoll, seconded by Campbell, and unanimously carried, the Board approved publishing an RFP for prepared food service for Clay County Jail, Clay County Receiving Center, and West Central Regional Juvenile Center, to commence on January 1, 2017.

AGREEMENT WITH WAHPETON PUBLIC SCHOOL TO PROVIDE GRANT FUNDING

Public Health Director Kathy McKay and Gina Nolte, Public Health Promotion, requested support from the Board for grant funding for nursing mothers and for physical activity equipment for Wahpeton Public School as part of the worksite wellness program. Wahpeton, ND is included because it is a Minnesota border town with many residents from Breckenridge, MN working at the Wahpeton Public School.

On motion by Mongeau, seconded by Weyland, and unanimously carried, the Board approved an agreement with Wahpeton Public School to provide grant funding for nursing mothers and for physical activity equipment for staff.

ASSOCIATION OF MINNESOTA COUNTIES (AMC) POLICY COMMITTEE PRIORITIES – 2017

County Administrator Brian C. Berg relayed information from the AMC District 4 Meeting last Friday. The top three priorities for legislation, voted on by all District 4 members, were increased funding for county program aid; passage of comprehensive transportation funding; and the mental health issue.

COMMITTEE REPORTS/COUNTY ADMINISTRATOR UPDATE/DISCUSSIONS

- Commissioner Mongeau attended meetings for Moorhead Public Service (continued dialogue regarding interest in solar initiative as an alternative energy); Out of Home Placement Task Force (significant need, costs, transitional home, and a tour); Lakes and Prairies Community Action Partnership (three new Head Start classrooms in north Moorhead); and Lakeland Mental Health Center (director review, expand building and parking).
- Commissioner Weyland attended meetings for the Jail Finance Committee (lease with City); Prairie Lakes Municipal Solid Waste Authority; Solid Waste Advisory Committee (updates by staff); and FM Diversion Board (DNR permit issue).
- Commissioner Ingersoll attended meetings for Lake Agassiz Regional Library Board and Family HealthCare (audit, reports, last County meeting).
- Commissioner Campbell attended meetings for Correctional Facility Finance Committee (bond-related topics); Prairie Lakes Municipal Solid Waste Authority; Solid Waste

Advisory Committee (Take Jack Back program); FM Division Authority (moving forward with contested hearing on DNR's decision); and AMC District 4. There is a press conference for the sales tax measure at 2:30 today.

- Commissioner Gross attended meetings for Solar Power Possibilities (addressed topics to pursue; solar energy); Out of Home Placement Task Force (toured a facility in Grand Rapids, reviewed needs for a transitional house); and AMC District 4. On November 3rd, the City of Moorhead is hosting a presentation for their future growth plan area.
- County Administrator Brian C. Berg attended meetings for Solar Power Possibilities (MPS 50% partnership offer); campus construction and utilities; Out of Home Placement Task Force (presentation on bracelet tracking); AMC District 4 (Becker County's plan for a new jail); and Correctional Facility Finance Committee.

APPROVAL OF AMC CONFERENCE EXPENSES

On motion by Weyland, seconded by Ingersoll, and unanimously carried, the Board approved reimbursement for registration fees and accommodations for the new Commissioner for District 1 to attend the Annual AMC Conference in Minneapolis on December 4th and 5th.

ADJOURN

The meeting adjourned at 9:25 a.m.

Frank Gross, Chair
Clay County Board of Commissioners

Brian C. Berg, County Administrator